

ESR Password Reset.

Employee's can reset their own password within ESR by following these steps:

Navigation Path: <https://my.esr.nhs.uk/> > **Forgotten Username or Password**

Username*
(Example: 999JSMITH01)

Password*

[Forgotten Username or Password](#)

1. Select the **'Forgotten Username or Password'** link within ESR login screen.

NHS Electronic Staff Record

Forgotten Username or Password

Forgot Password

Enter your username and the email address associated with your account, instructions for how to reset your password will be emailed to you.

Username
Email
(Example : first.last@domain.com)

[Forgot Password](#)

Forgot Username

Enter the email address associated with your account and your date of birth, your username will be emailed to you.

Email
(Example : first.last@domain.com)

Date of Birth
Date Month Year

[Forgot Username](#)

2. If you have forgotten your password enter your ESR **'User Name'** and **'Email'** and select **'Forgot Password'**

3. If you have forgotten your username enter your **'Email'** address and **'Date of Birth'** and select **'Forgot User Name'**

4. Once you have submitted the request an email will be sent to you containing the information. If you do not receive your email within 24hours please contact via email:

AGCSU.esrsupport@nhs.net

Please title your email **'ESR Password Reset'** and reference your employee number within the email content.